



April 29, 2019

Dear Parents, Guardians, and Cosmetology students:

We are excited about the start of the 2019-2020 school year in Cosmetology! We wanted to touch base with you to emphasize the most important points to a successful year in Cosmetology.

- **KITS** must be ordered by July 1st. All kits **must** be identical and ordered through Hedlux (order form enclosed). Please indicate whether you are an incoming **JUNIOR** or an incoming **SENIOR** in the program and if you are **RIGHT-HANDED** or **LEFT-HANDED**.
- Every effort is made to ensure that the **KIT** cost is as affordable as possible. Please note that the education your student receives here would cost more than \$20,000 in a private school.
- **ATTENDANCE** is critical to your success in this program! Ohio Cosmetology and Barber Board tracks every hour you are here to the minute. Once you fall behind, it can be impossible to catch up. We cannot stress this enough – you **must** have excellent attendance in order to complete this program.
- Students should be in closed-toe, closed-heel shoes with rubber soles. Each student will receive a lab jacket in their kit, which must be worn daily.
- Parents and Guardians, we are counting on you to partner with us to ensure that your student is successful. Please know that you are welcome to contact us at any time with concerns and we will not hesitate to contact you.

Should you have questions leading up to the start of school, please feel free to contact Claudia Hubbard at 513-227-6387 via text or phone.

Sincerely,

Claudia M. Hubbard
Cosmetology Instructor
Butler Tech

Jennifer Watkins
Cosmetology Instructor
Butler Tech