

Fall 2020 Student Education Plan

The circumstances resulting from the world-wide pandemic have forever changed the way we teach and learn. Butler Tech will implement a three-tier education model to ensure that we are prepared to provide our students the best learning opportunities, ensuring or adhering to the guidelines and precautions set forth by the state of Ohio and CDC.

Butler Tech will return to school following TIER 2 on Tuesday, August 11, 2020, until further notice.

3-TIER PLAN			
SCHEDULE	All students, all staff, 5 days per work, regular school hours.	Hybrid of face-to-face & distance learning. Students follow an A/B schedule.	Campuses closed. All students, all staff, learning/working online from home.
TEACHING & LEARNING	Teaching and learning will occur utilizing traditional methods on campus and will include rehearsal of distance learning methods should they become necessary.	Teaching and learning will be a combination of traditional methods and distance learning with the incorporation of online tools such as Schoology, Zoom, etc. <i>*Additional details will be shared on July 22.</i>	Teaching and learning will occur 100% online through distance learning techniques and the incorporation of online tools such as Schoology, Zoom, etc. <i>*Should Tier 3 become necessary – additional details will be shared.</i>
HEALTH & SAFETY	Face-to-Face Learning may include some/all the guidelines recommended such as: social distancing, personal protective equipment, handwashing/hygiene practices, cleaning protocols, and consistent health monitoring to ensure the safety of students and staff.	Hybrid Learning may include some/all the guidelines outlined in Tier 1 for on-campus instruction. Students are encouraged to practice handwashing/hygiene practices while at home and on campus.	Consideration for full closure of campuses will be based on the health and safety of all students and staff and may be based on recommendations made by the state of Ohio and CDC.
ADDITIONAL DETAILS	<ul style="list-style-type: none"> • Transportation will be provided as normal by home schools. • Food service will be available during Tier 1 and 2 for students learning on campus. Alternative spaces to eat and socialize to minimize risk of large groups will be established. • All IEP and 504 accommodations will be met as they relate to the learning model being utilized in all three tiers of instruction. • All students will use their Butler Tech issued laptop. Butler Tech Technology Department will be available to help support tech needs and issues. 		

TIER 2

Hybrid Learning



TIER 2: Hybrid of Face-to-Face & Distance Learning

Butler Tech is prepared to begin the 2020-2021 school year on our campuses following the Tier 2 model, which will include a hybrid of face-to-face and distance learning. Students will be assigned to a Monday/Wednesday or Tuesday/Thursday cohort with Friday's to be assigned based on the individual student's needs online or on-campus or teacher-directed Fifth Day Experience.

GUIDING PRINCIPLES

- Butler Tech will continue to prioritize transforming lives by making our students career-ready and college-prepared.
- Butler Tech will be ready to operate in the various tiers of our Butler Tech plan and will prepare our students for all three options.
- Butler Tech will make decisions based on science and data provided by the Center for Disease Control, guidelines from the Ohio Department of Health and mandates initiated by Governor DeWine.

STUDENTS/ STAFF HEALTH REQUIREMENTS

- All students and staff will be required to wear a cloth face covering that fully covers the mouth and nose. This includes homemade masks, bandanas, or other cloth face coverings. All face coverings must be school appropriate as outlined in the mask policy.
- All students and staff will conduct a self-wellness check including temperature prior to coming to school. Individuals with a temperature above 100° must stay home.
- All students and staff who are ill must be fever free for 72 hours without the use of fever reducing medications before returning to school.
- If a student or staff member becomes aware of a confirmed positive COVID-19 case in their home, they must follow the COVID-19 Response Plan protocol.

COVID POSITIVE PROTOCOL

- Positive Cases of COVID-19 may not return to the school until they are at least 10 days from onset of symptoms AND over 72 hours with no respiratory/fever symptoms and no use of fever reducing medication.
- Contacts of a positive case may not return to school until 14 days after their exposure to the positive case **EVEN IF THEY HAVE RECEIVED A NEGATIVE TEST RESULT**. The entire 14 days from the exposure must be spent in quarantine at home.
- Confirmed case --> Assess Risk --> Short (potential 2-5 day) building closure to clean, disinfect, and contact trace in consultation with local health officials
 - A student who exhibits symptoms at school must be immediately separated from others; staff must be immediately relieved of duties and sent home
 - Each campus has designated isolation area for students who exhibit symptoms to wait for parent/guardian transportation

Visit our website at: ButlerTech.org for the most recent updates.

TIER 2: Hybrid of Face-to-Face & Distance Learning

HEALTH & SAFETY PROTOCOL

- All students and staff members will receive a washable cloth Butler Tech mask.
- Proper hand washing will be required throughout the school day.
- Hand sanitizer has been placed in every classroom, common space and meeting room. Personal hand sanitizer is permitted.
- Additional cleaning staff will ensure that deep cleaning and sanitizing will occur daily using sanitizing agents that are rated to eliminate COVID 19. This will include all tables and counter tops, chair backs, door handles, computer keyboards and mice, shared tools, tool lockers, and many more areas and items.
- Restrooms will be cleaned and sanitized once every class period.
- Air circulation and filtering has been increased in all buildings, both in volume and in duration. As well as an upgrade to medical grade air filters to provide the highest level of filtration.
- Social distancing of 3-6 feet will be implemented in classrooms, labs, and the cafeteria/eating spaces. Transitions will be staggered to allow for social distancing in common areas.
- Social distancing during arrival and dismissal will be maximized through the addition of multiple access points and students will move directly to their assigned classroom/lab.
- Staff will assist in monitoring social distancing and ensure students are wearing their masks as they enter the buildings and move to their classrooms/labs.
- Breakfast and lunch options will be available in a grab-n-go style with options for students to eat in various locations inside and outside of the buildings. Capacity limits will be set to allow for social distancing. Water fountains will be closed for use. Students are encouraged to bring a water bottle to use at the water bottle filling stations that will be cleaned multiple times per day.

SCHOOL/LAB EQUIPMENT

- Each classroom will be equipped with cleaning supplies to sanitize work areas throughout the day as needed.
- At this time, there will be no class/program field trips permitted.
- Additional outdoor areas will be provided for social distancing that can be utilized for labs and breaks as needed.

Butler Tech is making decisions based on science and data provided by the Center for Disease Control, guidelines from the Ohio Department of Health, the Butler County Health Department and mandates initiated by Governor DeWine. This is a fluid situation and we are continually monitoring and adjusting our plans to meet current health and safety recommendations and to ensure the wellbeing of our students and staff.

Visit our website at: [ButlerTech.org](https://www.ButlerTech.org) for the most recent updates.



Fall 2020 TIER 2 Student On-Campus Academic Plan for Hybrid Learning

TIER 2

Hybrid Learning

STUDENT DAY

7:15 – 7:45

7:45 – 8:00

8:00 – 10:30

10:30 – 11:30

11:30 – 1:45

Breaks

Off-Campus Days & Fridays

Monday/Wednesday

- ½ Juniors
- ½ Seniors

Tuesday/Thursday

- ½ Juniors
- ½ Seniors

**Student schedules will be mailed in the next few weeks*

Student arrival

- Students report to school as assigned per above program schedule
- Once on campus, enter assigned homeroom
- Bus riders enter front doors | Drivers enter back doors – all doors propped open
- If applicable, go to Mr. Spoerl’s room (room #1) for breakfast

Homeroom

- Attendance taken. Students who arrive after 7:45 must sign in and email the attendance secretary: keithd@butlertech.org
- Email/schedule check, announcements, notifications
- Get mind and attitude set and ready for school
- If a student arrives after 8:00 am they will check in at the office

CTE Lab

- Career Technical Education (CTE) Lab course work
- Follow email/schedule plan for academic course work
- Attend scheduled office hours (in-person) if needed
- Take breaks as needed

Lunch

Day	Time	Students	Per Room
M/W	10:30-11:00	60	5 Rooms/12 assigned students
M/W	11:00-11:30	40	4 Rooms/10 assigned students
T/H	10:30-11:00	60	5 Rooms/12 assigned students
T/H	11:00-11:30	30	3 Rooms/10 assigned students

CTE Lab

- Same as above

As needed, except during direct instruction unless it is an emergency - Breaks can be taken outside at any point during the day. Students may remove their masks but must maintain social distancing. Students must wear a mask at all times when inside any building. During a break - please do not disrupt any other classes.

Academics/CTE Lab

- Attend scheduled office hours (virtual) as needed
- Complete virtual/distance learning for academic and lab assignments online
- ***Fridays - personalized/teacher-directed Fifth Day Experience** (during semester 1) are required days of school attendance and can be one of the following:
 - Complete virtual/distance learning for academic lab assignments online
 - On-site/in-person at the student’s regularly assigned campus by appointment
 - An approved site for work-based learning experience
 - Students will be assigned/approved for their Friday location one week in advance, based on: academic needs, lab needs and industry opportunities

**Fridays are personalized based on need, preference and availability of offerings*

