

**Butler Tech Application and Lottery Process for All Campuses for the
2022-2023 Applicants for the School Year**

The Board of Education does not discriminate on the basis of race, color, national origin, sex (including sexual orientation and gender identity), disability, age, religion, military status, ancestry, genetic information (collectively, "Protected Classes"), or any other legally protected category, in its programs and activities.

To ensure equitable access to our programs, student acceptance into Butler Tech programs will be accomplished through a lottery selection process.

The lottery selection process will occur on-site at a Butler Tech Campus.

In order of placement requirements:

1st - Current eligible 10th Grade Academy students will be placed into their first-choice program. (An eligible student cannot be less than two (2) credits deficient, excluding health and PE, and the transcript deadline will be January 24th, 2022)

2nd - All other students residing within Butler County, Hamilton City Schools, or Northwest Local School District entering their 9th or 10th-grade academic year will be entered into the Butler Tech Lottery.

Current 9th grade students applying to the 10th Grade Academy Lottery - must apply and have a current transcript submitted to Butler Tech from their current home school no later than Monday, January 31st, 2022. The transcript must show their status as a 9th grade student with one completed semester. In order to be considered for lottery eligibility, students should be no more than one (1) credit deficient (excluding health and PE credit). At the end of the 21-22 school year, there will be a final transcript check to ensure that students remain credit eligible before the August 2022 school start.

Current 10th grade students applying to the Butler Tech Lottery - must apply and have a current transcript submitted to Butler Tech from their current home school no later than Monday, January 31st, 2022. The transcript must show their status as a 10th grade student with three completed semesters. In order to be considered for lottery eligibility, students should be no more than two (2) credits deficient (excluding health and PE credit). Butler Tech will conduct a credit check at the end of the 21-22 school year as well as before the start of the following school year to confirm eligibility. Students are encouraged to work with their home school counselors if they are credit-deficient to explore options to obtain eligibility. Credit deficient students who make up credits later in the year may have an opportunity to enroll in a program that has space available through the Open Application process.

3rd – A 10th Grade Academy Lottery selection and placement process will occur. All qualified student applicants will be chosen randomly, placed in order, and assigned by a “Official Lottery Number.” Students will be selected and placed as determined by the number of program openings set by the Butler Tech Core Team prior to Butler Tech Program Lottery start.

4th – 10th Grade Academy Priority Placement - Current 10th Grade Academy students will be placed into their 1st junior program choice as priority placement prior to the lottery start.

5th - Butler Tech Lottery -All Campus Programs -After the 10th grade priority placement is complete, all qualified student applicants will be chosen randomly, placed in order, and assigned an Official Lottery Number to continue the lottery placement process with the remaining number of program openings determined by their official lottery number order.

6th - Students will be automatically placed into their 1st Program of choice based on their Official Lottery Number.

1st Choice Placement Round: After the entire application roster is exhausted by student-selected 1st choice options the student will be given an Accept/Deny timeline of 5 days. If a student declines 1st placement, the Recruitment Team will attempt to contact the parent/guardian by phone or email to inform the parent that the student is requesting to forfeit their 1st choice placement. Any remaining 1st round openings will proceed to 2nd round placement process.

2nd Choice Placement Round: The entire application roster is exhaust through placement of 2nd choice options and students will be given an Accept/Deny timeline of 5 days. If a student declines, 2nd placement, the Recruitment Team will attempt to contact the parent/guardian/student by phone or email to determine/confirm if the student is waiting for 1st choice placement.

Pending Placement: The Recruitment Team will automatically place “pending 1st or 2nd placement” status students based on their Official Lottery number by the remaining open programs available.

***MECHATRONICS APPLICATION REQUIREMENTS**

- Complete a Butler Tech application
- Must register to Sinclair College (by January 14th, 2022)
- Must have a Tartan ID Number and Sinclair Username
- Must take the Aleks math assessment and receive a score of 31 or above / or receive an ACT math score of 20
- Must take the WritePlacer and receive a score of 5.

****Students that do not meet the required Aleks and WritePlacer scores before January 31st, will have the ability to change their first program choice (Before January 31st). If a student’s first choice is Mechatronics and they do not meet all of the Mechatronics application requirements (all of the bullets above), they forfeit their first choice in the lottery. The student still qualifies for the second choice placement round, please refer to the 2nd Choice Placement Round Information in our Application process.**

*****Butler Tech counselor will contact you to coordinate testing to take place before January 31st**

7th - Students will have a one-week student opt “accept or deny” for 1st or 2nd program of choice. Any student who declines 1st choice will forfeit their place in the lottery master hierarchy and the next student, in order, will be offered the next available placement in that program.

Final - After the lottery process concludes and all qualified student placements are exhausted; for any remaining program openings, an Open Application process will occur until all programs are filled and closed. Applications window will open starting March 1st, 2022. (Open to any student who have met credit deficient eligibility after initial application deadline, students who apply after initial application deadline, students who reside outside the CTPD footprint, etc.)

The 2022-23 Recruitment Team will include Annette Caudill, Information Analysis and Recording Coordinator and Tiffany Jones, Recruitment and Retention Coordinator.

Lab only options may be available for 11th and 12th grade programs in certain circumstances. Please contact Tiffany Jones for further information. There are no lab-only options available for the Tenth Grade Academy.