

POSITION	Substitute Instructor (7 th – 12 th grade classrooms)
LOCATION	Throughout Butler County
GENERAL DESCRIPTION	<p>In the absence of the regular classroom instructor, the substitute instructor supervises and facilitates learning for middle- and/or high-school students in Butler Tech classroom or career-technical lab settings.</p> <p>Not a welder or chef? No problem! While some substitutes may have industry knowledge or experience, it is not an expectation.</p> <p>Student safety is a top priority. In the absence of the regular classroom instructor, students are generally not permitted to use tools or heavy equipment. This eliminates the need for substitutes to operate equipment or monitor students in heightened safety-sensitive situations.</p> <p>Substitutes are officially hired through the Southwest Ohio Council of Governments (SWO-COG), a partnership between Butler County Educational Service Center and Warren County Educational Service Center.</p>

| QUALIFICATIONS

- Existing licensure or ability to secure a substitute teaching license from the Ohio Department of Education;
- Willingness and ability to work with students and staff as a team member;
- Ability to guide students through planned lessons or projects within the assigned classroom;
- Ability to diligently monitor students to ensure their safety;
- Ability to perform other duties of the absent classroom teacher such as hall, lunch, bus or parking lot duty;
- Effective and demonstrated problem solving, critical thinking, analytical, oral and written communication, and organizational skills;
- History of strong work record, including good job attendance; and
- Documented evidence of acceptable criminal record as required by Ohio law and Board Policy.

STARTING DATE	Throughout school year (August – June)
WORK DAY	Up to 7.5 hours/day; Monday – Friday approximately 7:30am – 3:00pm
HOW TO APPLY	<p>Bachelor’s degree holders: Visit https://cogsubs.com/newsustitutes/</p> <p>Candidates without a Bachelor’s degree: Contact Amy Winegardner, Asst Director of Human Resources, at winegardnera@butlertech.org.</p>