



Senior Ceremony Information
for Butler Tech
Students/Parents/Guests

Tuesday, May 20, 2025

7:00 PM

Xavier University Cintas Center
1624 Herald Ave
Cincinnati, Ohio 45207-7510

EST. 1975

Directions to Cintas Center

The Cintas Center is located at [1624 Herald Avenue, Cincinnati, OH, 45207](#).

The following directions are a general guide. Please research your best route ahead of the event.

Via I-71 South

- Take Exit 5 for Dana Avenue/Montgomery Road. Follow signs to Xavier University.
- From Dana Avenue, turn right onto Montgomery Road.
- Turn left onto Cleney Avenue. The entrance to the parking lot is 0.3 miles on the right.

Via I-75 South

- Take Exit 7 for State Route 562 East (Norwood Lateral).
- Use Exit 2 for U.S. Route 42/Reading Road and turn right at the end of the ramp.
- Turn left at the third traffic signal for Victory Parkway.
- Turn left at Dana Avenue and turn left at the first traffic signal for St. Francis Xavier Way.
- Follow to Herald Avenue. Turn right, and then left 0.1 miles to the entrance to the Cintas Center.

Via I-74 East

- Take I-75 North to Exit 6 for Mitchell Avenue. Turn right at the base of the ramp.
- Follow Mitchell Avenue to Clinton Springs Avenue. Turn left and follow to Dana Avenue.
- Continue on Dana Avenue and turn left at the first traffic signal past Victory Parkway for St. Francis Xavier Way.
- Turn left and follow to Herald Avenue. Turn right, and then left 0.1 mile to the entrance \ to the Cintas Center.

Tickets

- Tickets will be required for admittance and will be distributed in advance by the school. All guest seating will be general admission. **TICKETS ARE REQUIRED FOR ALL GUESTS AGES 2 AND UP (This does not include seniors participating in the event. They will enter through the West - Kohlhepp Family Auxiliary Gym – Entrance).**
 - Xavier can normally accommodate all special needs seating at the Senior Ceremony. These needs are typically handled on a first-come, first-served basis. Have your party state their need for accessible seating to one of the ushers and they will direct or escort your party to the best available seating that fits their needs.
 - Upon exiting Cintas Center, no re-entry is permitted.
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Parking and Accessibility Information

- Butler Tech students, parents, and guests are encouraged to **park in the C-2, C-3, R-3, B/C-4 lots. All parents and guests will enter through the Main (South) Entrance of the Cintas Center.** Landmarks on this side of the building include three flag poles and a statue of the Xavier University mascot, D'Artagnan the Musketeer.
- **Seniors participating in the ceremony will enter through the West Entrance of the building (Kohlhepp Family Auxiliary Gym doors).**
- Cintas Center guides will direct you where to go.
- Parking is available adjacent to the Main (South) Entrance of the Cintas Center for those in need of easier accessibility. A drop-off and pick-up area is also available at the Main (South) Entrance if accessible parking is full. The Cintas Center can provide wheelchairs upon request. Guests in need of a wheelchair should stop by the Guest Services Booth, located just inside the Main (South) Entrance of the Cintas Center.



CINTAS CENTER





Senior Participant Entrance / Guest Entrance

- **Senior Participant Entrance** - Seniors participating in the ceremony will enter through the **West Entrance of the building (Kohlhepp Family Auxiliary Gym doors)**.
- **Guest Entrance** - All family or guests of the seniors participating in the ceremony will enter at the Main (South) Entrance of Cintas Center. Landmarks on this side of the building include three flag poles and a statue of the Xavier University mascot, D'Artagnan the Musketeer.

Doors Open

- Cintas Center will open for public access at 5:30 pm.
- All family and guests will enter from the **Main (South) Entrance doors of the Cintas Center**, from the Sedler Plaza, and pass through a magnetometer.
- Seniors participating in the ceremony will enter through the **West Entrance of the building (Kohlhepp Family Auxiliary Gym doors)**.

2025 Graduation Cintas Guidelines

- Inside the facility, guests agree to abide by the lawful directions given to them by authorized Cintas Center representatives.
- No smoking is permitted inside the facility.
- Guests may not bring any food or beverage into the facility. A limited number of concession stands will be open. Bottled water, Pepsi products, and prepackaged foods will be available for purchase.
- No firearms or weapons of any kind are permitted inside the facility.
- Guests may not bring laser pens, air horns/noisemakers, or any other type of amplification device or pyrotechnic device into the facility.
- No illegal drugs or other contraband are permitted in the facility.
- All bags are subject to search.
- Audio/visual taping and photography require approval from the appropriate Cintas Center representative.
- Balloons are not permitted to be brought into the facility.

Bag Policy

In an effort to enhance public safety, Cintas Center utilizes walkthrough metal detectors and enforces the following purse and bag policy limiting the size and style of bags allowed.

Prohibited bags include, but are not limited to, the following:

- Purses, bags or containers larger than a small clutch bag (a clutch bag is 4.5" x 6.5" or 6.5" x 4.5", approximately the size of a hand with or without a strap).
- Camera bags
- Cinch bags
- Briefcases
- Computer bags
- Backpacks
- Coolers (including thermos)
- Fanny packs
- Luggage of any kind

Guests may bring in the following bags:

- Cintas Center approved clear plastic, vinyl or PVC that do not exceed 12" x 6" x 12" (see image below). Bags may be hand carried or have a shoulder strap.
- One gallon clear plastic freezer bag (Ziploc).

Cintas Bag policy: https://goxavier.com/documents/2023/12/11/Bag_Policy.pdf

**Exceptions will be made for bags containing medical supplies or items used for childcare.*



What Students Should Wear

Each student will wear their gown (**do not bring your mortarboard hat or tassel with you**) from their associate school. In addition, students may wear their Butler Tech Cord, National Technical Honor Society Stole, GPA of 3.5 or higher cord, blood donations cord, military cord, and any associate school-issued stoles and cords. Please note that heritage stoles, scout stoles, political stoles, military stoles (other than our red, white, and blue cords), etc., are not school issued and, therefore, are not permitted. Administrators will check to see if students are wearing approved stoles and cords as they wait in Banquet Room 1 of the Cintas Center. Additionally, students will be rechecked by a Butler Tech staff member as they enter the arena. We will not have additional cords on site.

Clothing under the gown should follow the guidelines outlined below in our Butler Tech handbook. Dress appropriately; inappropriate dress may result in a student not participating in the ceremony.

Do not bring anything extra with you. We will meet in Banquet Room 1 and will not return to that location.

DRESS AND GROOMING

Students are expected to exercise good judgment in choosing clothing for school.

Students will not wear short shorts or miniskirts. Lower garments are to be worn at waist level at all times. Upper-body articles of clothing should cover the body from the shoulders to the waist; shirts exposing the midriff at any time will not be acceptable. Shirts must have some type of sleeve; the armholes should contain a hem and not expose more than the underarm area. Clothing that bears statements, slogans, images, or insignia that are indecent, obscene, profane, lewd, or vulgar are not permitted. Clothing that bears statements, slogans, images, or insignia that harass, threaten, intimidate, demean, discriminate, or suggests violence, and that creates a reasonable risk of substantial interference of the educational process, are not permitted. Clothing that bears statements, slogans, images, or insignia advertising, promoting, or depicting alcoholic beverages, tobacco products, or illegal drugs, and that creates a reasonable risk of substantial interference of the educational process is not permitted.

Tattoos, slogans, insignia, buttons, flags, bumper stickers, and other paraphernalia may not be worn or displayed if the message may reasonably be anticipated to create a disruption in the educational process. In the case of exposed areas, the building administration may require the student to cover a tattoo with a bandage, or by some other means while at school.

Heavy chains, studded bracelets, dog collars, and other articles which may be judged to be potentially harmful to the students and/or could be used as a weapon will not be permitted.

Please do not bring purses, backpacks, or any additional clothing, shoes, or materials with you. You cannot leave anything in the room where we are meeting.

Event Timeline

ARRIVE AT THE CINTAS CENTER (DOORS OPEN AT 5:30 PM)

STUDENTS SHOULD ARRIVE NO LATER THAN 6:15 PM

The student will enter through the West Entrance of the building (Kohlhepp Family Auxiliary Gym doors) and report to Banquet Room 1.

Once in Banquet Room 1, students should find their program instructor. Look for the program signs.

Students will be lining up in alphabetical order by last name. Students will be given their name cards. Students must hold onto their card.

Before moving down to the arena level, students should have their gowns zipped up. Failure to have it zipped up appropriately may result in the student not participating in the ceremony.

6:40 PM – 6:45 PM (Butler Tech Students and Staff Members)

Line up begins to move downstairs to the arena level.

Ten minutes before the ceremony start time, we will begin moving down to the arena level. When walking into the arena, students should walk in pairs: one on the left and one on the right in sync. Students will be seated by program in alphabetical order by last name. When students are called up to receive their certificates, students should all rise by each row and follow the path to the stage, as illustrated. Your CTE teacher will be your guide. Students must bring their name cards up with them. At the bottom of the stairs, students will scan their name card, walk up the steps and hand their card to the name reader. As they walk across the stage they will shake their principal's hand, receive their certificate from the superintendent and shake their hand, shake the CTE teacher's hand and move down the stairs and around to their seat.

7:00 PM

Procession begins.

9:00 PM

At the end of the ceremony, students will be led out of the arena by the junior marshals. Students will exit out of the West Entrance, which is the entrance they came in. After the ceremony's conclusion, guests and BT Senior Ceremony participants can reunite on the Sedler Plaza outside the Main (South) Entrance of Cintas Center.

7:00 PM Processional for Senior Ceremony

Left Side Line Up (stairs stage right)

Jon Graft

Brett Guido

Jim Detzel

Marni Durham

William Sprankles

Tony Huff

Shaq Matthews

Brian Begley

Roy Chapman

Keith Klinefelter

Pat Meade

Right Side Line Up (stairs stage left)

Master of Ceremonies

Kristen AbuDakar

Jamie Sowders

Chris Rhoton

Rebecca Salyers

Abbie Cook

David Helms

Kimheart Moeung

Pete Robinson

Julie Shaffer

Verlena Stewart

Tom York

Amy Webb

Chris Trentman

Stephanie Meibers

Jen Hayes

JUNIOR MARSHAL

Automotive Technology

Aviation

Biomedical Science

Business

Construction

Cosmetology

Criminal Justice

Culinary Arts

Dance

Dental Science

Digital Media

Equine Science

Exercise Science

Firefighting Technology

Graphic Design

Green Engineering

Butler Tech Staff

JUNIOR MARSHAL

Healthcare Science

Information Technology

Instrumental Music

Mechatronics

Precision Machining

Theatre

Veterinary Science

Visual Art & Design

Vocal Music

Welding Technology



Program

- ~ *Staff and Dignitary Processional*
 - ~ *Presentation of Colors*
 - ~ *National Anthem*
 - ~ *Invocation*
 - ~ *Welcome and Introductions*
 - ~ *Student Recognition of Awards and Honors*
 - ~ *Board President Address*
 - ~ *Student Speakers*
 - ~ *Presentation of Certificates*
 - ~ *Closing Comments*
 - ~ *Presentation of the Class of 2025*
 - ~ *Recessional*
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