Butler Tech Cosmetology
Essential Skills Profile

This profile provides an outline of the skills required for the successful completion of this career program. Additional information is located on the Butler Tech website at: https://www.butlertech.org/high-school/ and selecting the corresponding career program.

Skills

Active Listening	Learning various skills to sets hair and nails according to instructions, samples, sketches or photographs on mannequins.
Speaking	Comb, brush, and spray hair or wigs to set style.
Service Orientation	Trim and shape beards and moustaches.
Strong Interpersonal Communication Skills	Perseverance when learning new skills and practicing skills repetitively.

Knowledge Required in Cosmetology

Sales and Marketing	Knowledge of principles and methods for showing, promoting, and selling products or services. This includes marketing strategy and tactics, product demonstration, sales techniques, and sales control systems.
Administration and Management	Knowledge of business and management principles involved in strategic planning, resource allocation, human resources modeling, leadership technique, production methods, and coordination of people and resources.
Customer and Personal Service	Knowledge of principles and processes for providing customer and personal services. This includes customer needs assessment, meeting quality standards for services, and evaluation of customer satisfaction.

Available Certifications

Ohio State Board of Cosmetology License (12 Points)	

Possible Career Pathways

Hair Stylist	Make-Up Consultant
Image Consultant	Nail Technician
Salon Manager or Owner	Color Consultant / Artist
Educator	Platform Artist

Cosmetology Activities

- Keep work stations clean and sanitize tools, such as scissors and combs.
- Bleach, highlight or color hair, using applicator or brush.
- Cut, trim and shape hair or hairpieces, based on customers' instructions, hair type, and facial features, using clippers, scissors, trimmers and razors.
- Schedule client appointments.
- Update and maintain customer information records, such as beauty services provided.
- Demonstrate and sell hair care products and cosmetics.
- Analyze patrons' hair and other physical features to determine and recommend beauty treatment or suggest hairstyles.
- Train or supervise other hairstylists, hairdressers, and assistants.
- Massage and treat scalp for hygienic and remedial purposes, using hands, fingers, or equipment.
- Shampoo, rinse, condition, and dry hair and scalp or hairpieces with water, liquid soap, or other solutions.
- Administer therapeutic medication and advise patron to seek medical treatment for chronic or contagious scalp conditions.
- Order, display, and maintain supplies.
- Comb, brush, and spray hair or wigs to set style.
- Develop new styles and techniques.
- Apply water or setting, straightening or waving solutions to hair, and use curlers, rollers, hot combs and curling irons to press and curl hair.
- Recommend and explain the use of cosmetics, lotions, and creams to soften and lubricate skin and enhance and restore natural appearance.
- Shape eyebrows and remove facial hair, using depilatory cream, tweezers, or wax.
- Clean, shape, and polish fingernails and toenails, using files and nail polish.
- Shave, trim, and shape beards and mustaches.
- Apply artificial fingernails.
- Give facials to patrons, using special compounds, such as lotions and creams.
- Attach wigs or hairpieces to model heads and dress wigs and hairpieces according to instructions, samples, sketches or photographs.

Possible College Credits

College Credit Plus in English, Math, Social Studies, or Science	Must be preapproved. Must pass a college course at an Ohio college or College Credit Plus class at Butler Tech.
Articulated Credit	Butler Tech has agreements with certain colleges that may give you credits for a specific degree.
Career Technical Credit Transfer	The Ohio Transfer to Degree Guarantee helps career and technical students transfer credits earned in high school to community college or four-year degree programs. The credit can be used at any Ohio public college or university: • If you successfully completed your Career-Technical program and passed certain required assessments. • If you attend a similar program at a public Ohio college or university. For more information, go to www.transfercredit.ohio.gov

*Additional college or post-secondary education may be required in this field