

## Butler Tech Criminal Justice Essential Skills Profile

This profile provides an outline of the skills required for the successful completion of this career program. Additional information is located on the Butler Tech website at: <https://www.butlertech.org/high-school/> and selecting the corresponding career program.

### Skills

Active Listening	Giving full attention to what other people are saying, taking time to understand the points being made, asking questions as appropriate, and not interrupting at inappropriate times.
Critical Thinking	Using logic and reasoning to identify the strengths and weaknesses of alternative solutions, conclusions or approaches to problems.
Speaking	Talking to others to convey information effectively.

### Knowledge Required in Criminal Justice

Public Safety and Security	Knowledge of relevant equipment, policies and strategies to promote effective local, state, or national security operations for the protection of
Law and Government	Knowledge of laws, legal codes, court procedures, precedents, government regulations, executive orders, agency rules, and the democratic political process.
English Language	Knowledge of the structure and content of the English language including the meaning and spelling of words, rules of composition, and grammar.

### Available Certifications

National Incident Management System (NIMS) 100 (4 points)	CPR/First Aid Certification (1 point)
National Incident Management System (NIMS) 200 (1 Point)	ASP Baton Certification (1 Point)
National Incident Management System (NIMS) 700 (4 Points)	
National Incident Management System (NIMS) 800 (1 Point)	

## Criminal Justice Activities

- Identify, pursue, and arrest suspects and perpetrators of criminal acts.
- Provide for public safety by maintaining order, responding to emergencies, protecting people and property, enforcing motor vehicle and criminal laws, and promoting good community relations.
- Record facts to prepare reports that document incidents and activities.
- Render aid to accident victims and other persons requiring first aid for physical injuries.
- Investigate illegal or suspicious activities.
- Review facts of incidents to determine if criminal act or statute violations were involved.
- Monitor, note, report, and investigate suspicious persons and situations, safety hazards, and unusual or illegal activity in patrol area.
- Testify in court to present evidence or act as witness in traffic and criminal cases.
- Process prisoners, and prepare and maintain records of prisoner bookings and prisoner status during booking and pre-trial process.
- Drive vehicles or patrol specific areas to detect law violators, issue citations, and make arrests.
- Relay complaint and emergency-request information to appropriate agency dispatchers.
- Monitor traffic to ensure motorists observe traffic regulations and exhibit safe driving procedures.
- Verify that the proper legal charges have been made against law offenders.
- Photograph or draw diagrams of crime or accident scenes and interview principals and eyewitnesses.
- Evaluate complaint and emergency-request information to determine response requirements.
- Execute arrest warrants, locating and taking persons into custody.
- Patrol specific area on foot, horseback, or motorized conveyance, responding promptly to calls for assistance.
- Investigate traffic accidents and other accidents to determine causes and to determine if a crime has been committed.
- Supervise law enforcement staff, such as jail staff, officers, and deputy sheriffs.
- Direct traffic flow and reroute traffic in case of emergencies.
- Notify patrol units to take violators into custody or to provide needed assistance or medical aid.
- Serve statements of claims, subpoenas, summonses, jury summonses, orders to pay alimony, and other court orders.
- Question individuals entering secured areas to determine their business, directing and rerouting individuals as necessary.
- Place people in protective custody.
- Patrol and guard courthouses, grand jury rooms, or assigned areas to provide security, enforce laws, maintain order, and arrest violators.
- Transport or escort prisoners and defendants en route to courtrooms, prisons or jails, attorneys' offices, or medical facilities.
- Inform citizens of community services and recommend options to facilitate longer-term problem resolution.
- Locate and confiscate real or personal property, as directed by court order.
- Provide road information to assist motorists.

### Possible College Credits

College Credit Plus in English, Math, Social Studies, or Science	Must be preapproved. Must pass a college course at an Ohio college or College Credit Plus class at Butler Tech.
Career Technical Credit Transfer	<p>The Ohio Transfer to Degree Guarantee helps career and technical students transfer credits earned in high school to community college or four-year degree programs. The credit can be used at any Ohio public college or university:</p> <ul style="list-style-type: none"> <li>• If you successfully completed your career-technical program and passed certain required assessments.</li> <li>• If you attend a similar program at a public Ohio college or university.</li> </ul> <p>For more information, go to <a href="http://www.transfercredit.ohio.gov">www.transfercredit.ohio.gov</a></p>
Articulated Credit	Butler Tech has agreements with certain colleges; if you attend one of those colleges you can get credit toward a specific degree.

\*Additional college or post-secondary education may be required in this field

### Possible Career Pathways

Private Security	Police Officer
Detective	Police Supervisor
Probation / Parole Officer	Dispatcher
Attorney	Paralegal
Forensic Scientist	Federal Law Enforcement Officer
Correctional Officer	Military