

POSITION	Career Awareness Coordinator
LOCATION	Butler Tech Partner Schools
GENERAL DESCRIPTION	The Career Awareness Coordinator will design and implement a curriculum that includes hands-on activities to help students discover their interests, develop essential skills, and make informed decisions about their future careers. Coordinating a team of three Career Awareness Specialists, this position's primary responsibility is to guide students in Butler Tech partner school 6th, 7th and 8th grade classrooms through a comprehensive career exploration program, fostering awareness of current and future job markets.

| QUALIFICATIONS

- Experience in curriculum development, education, counseling, and/or working with K-12 students;
- Bachelor's Degree in education, counseling, or a related field preferred;
- Current or willing and able to obtain an Ohio Department of Education and Workforce Educational Aide permit;
- Knowledge of current job market trends, emerging industries, and educational pathways;
- Desire to work with middle school-aged students;
- Ability to guide students through planned curriculum and activities in a classroom setting;
- Strong people management skills along with ability to handle potentially stressful situations;
- Willingness/ability to collaborate and work effectively as a team member;
- Valid driver's license, reliable transportation, and vehicle insurance;
- Effective and demonstrated problem solving, critical thinking, analytical, oral and written communication, and organizational skills;
- History of strong work record, including good job attendance; and
- Documented evidence of acceptable criminal record as required by Ohio law and Board Policy.

STARTING DATE	August 2024
SALARY & WORK YEAR	230 contract days (\$69,440 – 90,603) Salary placement based on education and experience
DEADLINE	Internal: March 12, 2024; External: March 19, 2024 or Until Filled
APPLY TO	<a href="#">Butler Tech Careers</a>