TO: Parents/Guardians of Healthcare Science Program students

FROM: Healthcare Science Program Instructors

DATE: January 2025

RE: New Student Information

Welcome to the Butler Tech Bioscience Center Healthcare Science Program! We look forward to spending the next two years with your son/daughter introducing them to the many opportunities available in the healthcare field. This letter is to provide you with information regarding the requirements of the program. If you have additional questions or concerns, please contact any of the health instructors. (e-mails listed on back of page)

**Immunization Requirements:**

The Healthcare Science Program will follow the employee immunization policies of our clinical partners. These policies may change or be updated at any time without notice.

**ALL** childhoodimmunizations should be up to date. **Please use the attached form for documentation and return** to a lab instructor **no later than September 1, 2025.**

* **TB Screening:** Begin the testing process after May 1, 2025 and have completed before September 1, 2025
  + A **2 step TB skin** test **OR** a **single blood test** (QuantiFERON®-TB Gold blood test (QFT-G) is mandatory for all incoming juniors. The 2 step TB test requires 4 office visits. **If the testing is not completed within the appropriate time frame, the process must be repeated.**
* **Hepatitis B Vaccination:** 
  + Due to potential risk involved with exposure to blood borne pathogens including Hepatitis B (HBV) virus, all students enrolled in the Healthcare Science Program are required to be vaccinated against Hepatitis B.Most children have received the Hep B vaccine as infants and will not need to have the series repeated. **If your child has not been vaccinated, t**he **first 2 immunizations** must be **received,** and **forms turned in by September 1, 2025.**
* **Flu Shot and COVID -19 Vaccines**
  + The COVID – 19 and influenza vaccines may be required depending on clinical site policy. Failure to obtain these immunizations may prevent a student from fully participating in all of the clinical opportunities offered at the Bioscience Center. This may also impact the student’s ability to obtain the mandatory clinical hours required for some industry credentials or certifications. (ex. The CNA credential requires 16 clinical hours)
* **Measles, Mumps, Rubella and Chickenpox (varicella)Vaccine:** MMR and Varivax or combo ProQuad (MMRV vaccine)

**Additional Guidelines for Clinical Opportunities and Field Trips**

In addition to the immunization and screening requirements, the following guidelines are followed.

Each student must:

* Be in good physical health
* Maintain a grade of 70% or better in all academic and lab courses
* Have no disciplinary occurrences during current school year (please refer to online student handbook)
* Complete 90% of all lab competencies (for CNA clinicals)
* Complete all make up work prior to clinical rotation and be in attendance the day before the scheduled clinical/ field trip date
* Have the required immunization records on file at the school

**Uniform Policy**

The following uniform policy will be in place for the 2025-2026 school year. Students are expected to come to school in full uniform and remain in the uniform throughout the school day. Our vendor is Robert’s Uniforms on Cox Rd. and **all orders must be placed by July 1st to guarantee arrival by the first day of school.** The order form is attached and includes purchase of the clinical uniform (scrub top and bottom), scrub jacket and fleece jacket.

The **CLINICAL UNIFORM** includes:

* Pewter (gray) scrub top with Healthcare Science Program logo and student’s first name and last initial
* Black scrub pants
* Black scrub jacket with Healthcare Science Program logo and student’s first name/last initial
* White vinyl/leather/leather type walking or professional type nursing shoes (**NO Crocs, TOMS, canvas, or mesh fabric athletic shoes**) They should be non-absorbent and easily wiped down with disinfectant if needed). This is an infection control policy and strictly enforced!

The **DAILY UNIFORM** includes:

* Choice print or solid scrub top/ Butler Tech Bioscience t-shirt with black scrub pants and a black fleece or scrub jacket with the Healthcare Science Program logo/name and white shoes. (No hoodies!)

**Points may be deducted from the student’s daily grade for uniform non-compliance.**

Feel free to contact us with any questions. During summer hours, please allow 48-72 hours for a reply.

We look forward to an exciting junior year!

Ms. Eby, Mrs. Robertson, Mrs. Lynch and Mrs. Muenchen

Last names starting with A – E contact Ms. Eby at [ebyl@butlertech.org](mailto:ebyl@butlertech.org)

Last names starting with F – J contact Mrs. Robertson at [robertsona@butlertech.org](mailto:robertsona@butlertech.org)

Last names starting with K – P contact Mrs. Muenchen at [muenchens@butlertech.org](mailto:muenchens@butlertech.org)

Last names starting with Q – Z contact Mrs. Lynch at [lynchk@butlertech.org](mailto:lynchk@butlertech.org)