

EMPLOYMENT OPPORTUNITY

| POSITION | Associate Director of Health Programs

LOCATION LeSourdsville Campus

GENERAL DESCRIPTION The Associate Director of Health Programs will be responsible for

managing and coordinating Adult Education Health Programs, with responsibility for the subdivision's program operations including but not limited to: curriculum design and development, educational delivery and evaluation, program registration, career counseling, assessments, job profiling, and Adult Workforce Education-data

reporting.

QUALIFICATIONS

- A Master's degree in nursing or higher OR willingness and ability to complete a master's degree in nursing within 3 years;
- Completion of an approved, domestic registered nursing education program;
- Minimum 5 years of experience as a registered nurse,
- At least 2 years as a faculty member of a registered nursing education program preferred;
- Current, valid licensure as a registered nurse in Ohio;
- Supervisory experience, including evaluating staff and managing a schedule;
- Valid Adult Workforce Education Health Occupations permit issued by the Ohio State Board of Education or willingness and ability to obtain such permit;
- Effective and demonstrated problem-solving, critical thinking, analytical, oral and written communication, and organizational skills;
- Recruitment, marketing, and/or sales experience preferred;
- History of strong work record, including good job attendance; and
- Documented evidence of acceptable criminal record as required by Ohio law and Board Policy.

STARTING DATE July/August 2025

SALARY Administration Pay Grade 2 (Starting at \$95,898)

BENEFITS Includes medical, dental, vision, life insurance; tuition reimbursement

WORK YEAR 230 days - 8 hours/day

DEADLINE Internal: June 24, 2025; External: Until Filled

APPLY TO <u>Butler Tech Careers</u>