

# Addendum

## to Butler Tech Food Services Management Company

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Project Owner: Butler Technology and Career Development Schools Board of Education  
 Project Name: Butler Tech Food Services Management Company  
 Addendum No.: 1  
 Addendum Date: February 20<sup>th</sup>, 2026

This addendum supplements and amends the Request for Proposal and Contract for a Food Service Management Company and shall become part of the Contract Documents.

The Request for Proposal and Contract is amended as follows:

1. What is the current staffing of each location?
  - a. DRL - 8
  - b. BSC - 3
  - c. NSC - 2
  - d. BTAC - 2
  - e. AMHub - Vending
2. What are hourly benefits and hourly labor?
  - a. See attachment <<Hourly Benefits Page.pdf>>
  - b. See attachment <<Hourly Labor Page.pdf>>
3. A three-year history of the Food Service Fund balance, including beginning and ending balances for each fiscal year
  - a. See attachment <<Food Service Fund 6-30-23.pdf>>
  - b. See attachment <<Food Service Fund 6-30-24.pdf>>
  - c. See Attachment <<Food Service Fund 6-30-25.pdf>>
4. The net financial result (surplus or deficit) for the food service account for the past three years

**Food Service Fund**

	Beginning Balance	Revenues	Expenses	Ending Balance	G/F Transfer	Net Result
2022-23	\$494,802.91	\$1,084,645.32	\$1,095,186.14	\$484,262.09	\$500,000.00	(\$510,540.82)
2023-24	\$484,262.09	\$934,167.53	\$718,880.65	\$699,548.97	\$250,000.00	(\$34,713.12)
2024-25	\$699,548.97	\$1,062,344.06	\$783,429.80	\$978,463.23	\$250,000.00	\$28,914.26

5. The commodity survey for SY 2025–2026, if available
  - a. See attachment <<PAL 2025-2026 - Butler Tech.pdf>>
6. Meal claim data (breakfast and lunch) for September through November
  - a. See attachment <<Butler CN6 Sept - Nov 2025.pdf>>
  - b. See attachment <<Butler CN7 Sept - Nov 2025.pdf>>
7. Confirmation whether a current Collective Bargaining Agreement (CBA) is in place for food service employees, and if so, a copy of the agreement
  - a. There is no collective bargaining agreement in place
8. Can you please provide the projected Revenue information that is missing from the RFP?
  - a. Reimbursement revenue
  - b. Reimbursement rates
  - c. Vending revenue
  - d. Ala Carte revenue
    1. These can all be determined from the information provided

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9. Can you please provide the current ala carte menu along with approved district pricing?
  - a. See attachment <<Butler Tech Al a Carte >>
10. Please provide the 2025/2026 SNP Site Claim Report for each building for October 2025 and January 2026.
  - a. The Sept 25 – Nov 25 reports will provide the same baseline as these months
11. Due to Attachment 16, Projected Operations- revenue, page 2, with no data, please provide your current breakfast and lunch reimbursements?
  - a. The Sept 25 – Nov 25 reports will provide enough information to calculate these numbers
12. Provide the 24/25 SY, state reimbursement.
  - a. \$4,740.67
13. How are you currently serving breakfast in each of your buildings (i.e. thru the serving line, breakfast in classroom, grab and go)?
  - a. All buildings through the serving line (minus Am Hub)
14. Are any of your buildings/campuses open for lunch?
  - a. All campuses are open for lunch
15. What are the district goals for the 2026/2027 school year, regarding the food service department?
  - a. Please see criteria in the assessment rubric
16. Please provide a copy of the most recent contract or renewal.
  - a. Please see attached.
17. What are your current breakfast and lunch prices, for both students and adults?
  - a. Breakfast \$2.55/3.50, Lunch \$4.00/5.00
18. What are your total student ala carte and adult ala carte sales for the 24/25 SY?
  - a. \$2046.41/ day
19. Do you currently have any catering or special functions sales? If so, what is an estimated annual total?
  - a. There are catering sales. ~\$35,000
20. Who will be serving on the committee responsible for evaluating the RFP submissions?
  - a. A total of 12 people - Administrators from Operations, Finance and Campuses.

[End of Addendum No. 1]