

OUR COMMITMENT TO SAFETY

Creating safe learning environments and maintaining clear, timely communication with families are essential to Butler Tech's mission of Transforming Lives.

The safety and well-being of our students, staff and visitors is our highest priority. Through comprehensive emergency preparedness planning, strong partnerships with local first responders and timely, transparent communication, Butler Tech prepares for, responds to and recovers from emergencies while keeping families informed every step of the way.

HOW BUTLER TECH PREPARES

Every Butler Tech campus is supported by multiple layers of safety and security, including:

- Controlled campus access
- Visitor management procedures
- Security cameras
- School Resource Officers
- Campus Response Teams
- Emergency communication systems
- Regular emergency drills and staff training

EMERGENCY RESPONSE PROCEDURES

Depending on the situation, Butler Tech may implement one or more of the following emergency response procedures:

- School Closure
- Evacuation
- Family Reunification
- Lockdown
- Shelter-in-Place



Scan the QR code to learn what each response procedure means, how Butler Tech communicates during an emergency and what families can expect.

STAY CONNECTED

Whether preparing for an emergency or staying informed during one, Butler Tech offers several ways to stay connected.

Emergency Preparedness Webpage

Learn about emergency response procedures, family reunification, frequently asked questions and preparedness resources.



Update Emergency Contacts (BT Forms)

Keep your emergency contacts current to ensure Butler Tech can reach you quickly when it matters most. Contact your Butler Tech Campus Main Office to update your information.



Butler Tech Facebook

Follow Butler Tech for district news, announcements and emergency updates.

QUESTIONS?

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TRANSFORMING LIVES

Creating safe learning environments takes more than preparation —it requires partnership.

Through comprehensive emergency preparedness planning, **trusted partnerships** and clear, **timely communication**, Butler Tech is committed to protecting every student while keeping families informed, connected and confident.



EMERGENCY PREPAREDNESS & COMMUNICATION GUIDE

FOR BUTLER TECH FAMILIES



**PREPARING TODAY.
PROTECTING TOMORROW.**

Creating safe learning environments where students discover their passion, pursue their purpose and make an impact.

TRANSFORMING LIVES

BE PREPARED

Families play an important role in emergency preparedness.



Prepared families help emergency response efforts work more effectively.

Taking just a few minutes now helps Butler Tech communicate quickly and accurately if an emergency occurs.

BEFORE AN EMERGENCY

- Keep your emergency contact information current in BT Forms.
- Ensure your phone number and email address are up to date so you can receive SchoolMessenger notifications.
- Become familiar with Butler Tech's Emergency Preparedness webpage.
- Follow Butler Tech on Facebook for district news and updates.

KNOW WHERE TO TURN

During an emergency, Butler Tech communicates through official district communication channels.

OFFICIAL COMMUNICATION CHANNELS

- SchoolMessenger
- Butler Tech website
- Butler Tech Facebook

SchoolMessenger is Butler Tech's district-wide emergency notification system used to send phone calls, text messages and email alerts to families.

DURING AN EMERGENCY

Protecting Students. Keeping Families Informed.



Every emergency is different, but Butler Tech follows established emergency response procedures while working closely with local law enforcement, fire departments and emergency management agencies.

Throughout the incident, Butler Tech will provide families with confirmed information as soon as it can be safely communicated. What Families Should Do



DO NOT COME TO CAMPUS

Access to campus may be restricted while first responders manage the situation.



DO NOT CALL THE SCHOOL

Keeping phone lines available allows staff and emergency responders to focus on the emergency.



FOLLOW OFFICIAL UPDATES

Look to SchoolMessenger, the Butler Tech website and Butler Tech Facebook for confirmed information.



AVOID RUMORS

Information shared through unofficial sources or social media may not be accurate. Rely on Butler Tech's official communication channels.



WAIT FOR PICKUP INSTRUCTIONS

If reunification becomes necessary, Butler Tech will provide detailed instructions through official communication channels.

AFTER AN EMERGENCY

Family Reunification



If students must be released from an alternate location, Butler Tech will communicate reunification instructions through SchoolMessenger and other official district communication channels.

Students will only be released to authorized emergency contacts with valid photo identification.

Families will receive instructions explaining where to go, what identification to bring and what to expect during the reunification process.

Because every student must be safely reunited with an approved adult, the reunification process may take time. Butler Tech staff and emergency responders will work as quickly, safely and efficiently as possible.

RECOVERY & SUPPORT

Following an emergency, Butler Tech will continue supporting students, staff and families by:

- Continuing to communicate with families
- Resuming normal operations as soon as it is safe
- Providing counseling and mental health resources, when appropriate
- Reviewing each incident to strengthen future preparedness efforts