

Annual Notice for the 2024-2025 School Year

This document provides notice of the College Credit Plus (CCP) program to Butler Tech students in grades 10 through 11 and their parents by February 1. This information will be posted on the district's website, and written and verbal communications, including those generally distributed to incoming and returning students during the student onboarding and scheduling process.

The Butler Tech school counselors at the campuses are the designated point of contact for College Credit Plus and can answer student and parent questions related to the program.

College Credit Plus Costs:

- (a) College Credit Plus opportunities have no cost to students, including the free option to attend public institutions of higher education. School districts have the option to seek reimbursement for the tuition the district has paid to the college on behalf of the student if the student receives a non-passing grade or withdraws after the no-fault deadline date. However, students that are considered economically disadvantaged cannot be asked to reimburse CCP costs.
- (b) There is a potential cost of participation with a nonpublic/private institution of higher education. Private colleges/universities have the option of charging a minimal fee to students.
- (c) Students who are economically disadvantaged cannot be charged for anything related to College Credit Plus. This includes students who choose to attend a nonpublic institution of higher education; they cannot be charged a minimum fee.
- (d) Butler Tech is not a nonpublic/private school. For students attending nonpublic/private secondary schools, students must apply for state funding to participate, and this funding may be limited for students.¹

Criteria for student participation, including, but not limited to, the following:

- (a) Parents and students must participate in a counseling session prior to participation (which may be included as part of the Information Session).
- (b) Important Notice:
"Students must submit a **written notice of their intent to participate** in the upcoming academic year, by **April 1**, in accordance with section 3365.03 of the Revised Code, but may submit the written notice of intent to participate as early as February 15. Students desiring to participate in College Credit Plus in the

¹ See higher.ed.gov/ccp for funding application deadline, information, and links.

summer are strongly encouraged to submit letters of intent and begin the admissions process starting in February and prior to the April 1 notice of intent deadline in order to improve chances of meeting summer registration timelines."

For students attending nonpublic/private secondary schools, students must submit their intent to participate within the funding application.

Appeal Options when missing the April 1 deadline:

Any student who fails to provide the notification by the required date may not participate in the program during the following school year without the written consent of the principal, or equivalent administrator. If the principal does not provide written consent, the student may appeal the principal's decision to the district superintendent. Not later than 30 days after the notification of the appeal, the district superintendent or governing entity shall hear the appeal and shall make a decision to either grant or deny that student's participation in the program. The decision of the district superintendent or governing entity shall be final.²

There is no appeal for missing the April 1 deadline for students attending nonpublic/private secondary schools or homeschooled students.

Student participation options:

- (a) Secondary schools cannot limit a student's participation in the College Credit Plus program to only the courses offered in that school and students may also participate online or at any other participating institution of higher education, or any combination thereof.
- (b) Participating students may be concurrently enrolled in multiple postsecondary institutions and may take postsecondary courses from more than one institution of higher education, concurrently.
- (c) List of courses offered at the secondary school through an agreement with an institution of higher education. [See list at the end of this document.]
- (d) Students should review the course catalog of an institution of higher education for a full listing of course offerings by the institution.
- (e) At Butler Tech students do have the option to participate in the College Credit Plus program at our secondary campuses. Students can also participate online or at an institution of higher education.

² See [Ohio Revised Code 3365.03](#) for additional details.

(f) Students have the opportunity to participate during the summer term. For any student participating in a summer term that transfers to a new secondary school, **the student has the responsibility to notify the institution of higher education and the student's prior and new secondary school of such transfer.**

*Under the provisions of the Ohio Revised Code 3345.32, a male student who is at least 18 years of age and who is classified as an Ohio resident by the public college or university he is attending, is required to be registered with the Selective Service System. The male student is required to provide his Selective Service number to the public college or university within 30 days of his 18th birthday. If he does not submit his Selective Service number, the student will not be considered a College Credit Plus participant for that current semester or term and will be responsible for any tuition, textbooks, or fees associated with the classes for which he is enrolled.

Deadlines:

April 1, 2023 Letter of Intent form is due

April 1, 2023 Funding application and Intent form are due for nonpublic/private school students

Butler Tech Bioscience Center

2024-25 Cincinnati State CCP Course Offerings

***All college courses are semester courses**

***Students taking college courses earn both high school and college credit (3 college credit hour course = 1 high school credit)**

***Courses offered at the Bioscience Center with a Cincinnati State instructor are dependent on final enrollment numbers**

CAREER TECH

Offered 1st Semester at Bioscience Center with a Bioscience Center teacher

- CCP Healthcare Informatics (MCH 100, 2 cr hrs)
- CCP Health Unit Coordinator Training (MCH 120, 4 cr hrs), *prerequisite: MCH 104*

Offered 2nd Semester at Bioscience Center with a Bioscience Center teacher

- CCP Medical Terminology (MCH 104, 3 cr hrs)
- CCP Electrocardiography (EKG) 1 (MCH 141, 3 cr hrs), *prerequisite BIO 151*
- LANGUAGE ARTS/COMMUNICATIONS/FINE ARTS

Offered 1st & 2nd Semesters – online with a Bioscience Center proctor

- CCP English Composition I (ENG 101, 3 cr hrs)
- CCP English Composition II (ENG 102, 3 cr hrs); *prerequisite: ENG 101*

Offered online at Cincinnati State Middletown or Clifton Campuses

- CCP Introduction to Art (ART 110, 3 cr hrs)

Offered 2nd Semester – at Bioscience Center with a Cincinnati State instructor

- CCP Public Speaking (COMM 110, 3 cr hrs); *prerequisite: ENG 101*

MATHEMATICS

Offered 1st Semester – at Bioscience Center with a Cincinnati State instructor

- CCP Quantitative Reasoning (MAT 105, 3 cr hours)

Offered 2nd Semester – at Bioscience Center with a Cincinnati State instructor

- CCP Statistics I (MAT 131, 3 cr hrs)

Offered 2nd Semester – Online

- CCP College Algebra (MAT 151, 4 cr hrs)

Offered online or Cincinnati State Clifton Campus

- CCP Trigonometry (MAT 152, 4 cr hrs); prerequisite: MAT 151 (C or better)
- CCP Calculus I (MAT 251, 5 cr hrs); prerequisite: MAT 152

SCIENCE

Offered 1st Semester – at Bioscience Center with a Bioscience Instructor

- CCP Anatomy & Physiology I (BIO 151, 4 cr hrs); prerequisite: high school Biology & Chemistry

Offered 2nd Semester – Online

- CCP Anatomy & Physiology II (BIO 152, 4 cr hrs); prerequisite: BIO 151 (C or better)

Offered 1st and 2nd Semester- Online or on Cincinnati State Clifton Campus

- CCP Biology I (BIO 131, 5 cr hrs); prerequisite: high school Biology (C or better)
- CCP Biology: Unity of Life (BIO 111, 4 cr hrs)
- CCP General Chemistry I (CHE 121, 4 cr hrs); prerequisite: high school Chemistry (B or better)

SOCIAL STUDIES

Offered 1st Semester – at Bioscience Center with a Bioscience Center teacher

- **CCP Introduction to American Government (POL 101, 3 cr hrs)**

Offered 1st & 2nd Semesters – online with a Bioscience Center proctor

- **CCP Intro to Psychology (PSY 110, 3 cr hrs)**
- **CCP Ethics (PHI 110, 3 cr hrs)**

Offered 2nd Semester – online with a Bioscience Center proctor

- **CCP Intro to Sociology (SOC 105, 3 cr hrs)**

Offered online or at Cincinnati State Clifton Campus

- **CCP Child Development (PSY 205, 3 cr hrs); prerequisite: PSY 110**
- **CCP Adolescent Development (PSY 210, 3 cr hrs); prerequisite: PSY 110**

FOREIGN LANGUAGE

Offered 2nd Semester – at Bioscience Center with a Cincinnati State instructor

- **CCP Beginning American Sign Language I (ITP 101, 3 cr hrs)**

Offered 1st Semester – at Bioscience Center with a Cincinnati State instructor

- **CCP Intermediate American Sign Language (ITP 102, 2 cr hrs); Prerequisite ITP 101 C or better**

Offered Online 1st and 2nd Semesters

- **CCP Elementary Spanish I (SPN 101, 4 cr hrs); prerequisite: high school Spanish recommended**
- **CCP Elementary Spanish II (SPN 102, 4 cr hrs); prerequisite: SPN 101**

OTM ELECTIVES

- **CCP Rock and Pop (MUS 115, 3 cr hrs)**
- **---CCP Short Stories (LIT 210, 2 cr hrs)**

ALLIED HEALTH

Offered online at Sinclair College for seniors planning to attend specific programs at Sinclair College or UC Blue Ash that require this course as a prerequisite

- **CCP Introduction to Healthcare Delivery (ALH 1101, 2 cr hrs)**

Butler Tech School of the Arts

2024-25 Sinclair CCP Course Offering

***All college courses are semester courses**

***Students taking college courses earn both high school and college credit (3 college credit hour course = 1 high school credit)**

***Courses offered at the School of the Arts with a Sinclair College instructor are dependent on final enrollment numbers**

PSYCHOLOGY

- **CCP Psychology (3 cr hrs)**

Butler Tech Natural Science Center

2024-25 Sinclair CCP Course Offering

***All college courses are semester courses**

***Students taking college courses earn both high school and college credit (3 college credit hour course = 1 high school credit)**

***Courses offered at the Natural Science Center with a Sinclair College instructor are dependent on final enrollment numbers**

Sinclair Community College (taught by a Sinclair Instructor)

- **CCP English Composition I (ENG 1101)**
- **CCP American Federal Government (PLS 1120)**
- **CCP Effective Public Speaking (COM 2211)**
- **CCP English Composition II (ENG 1201)**
- **CCP General Psychology (PSY 1100)**

Cincinnati State (taught by a Natural Science Center Instructor)

- **CCP Quantitative Reasoning (MAT 105)**
- **CCP College Algebra (MAT 151)**

Butler Tech – D. Russel Lee Career Center

2024-25 Cincinnati State CCP Course Offerings

2024-25 Sinclair Community CCP Course Offerings

2024-25 Hocking College CCP Course Offerings

CCP courses listed below are taught at D. Russel Lee by a qualified D. Russel Lee staff member. All college courses are semester courses. **To enroll in any CCP course – students must meet the CCP academic requirements.**

CCP CAREER TECHNOLOGY COURSE OFFERINGS

2024-25 Sinclair Community CCP Career Tech Course Offerings

- **CCP Prep Math for Engineering Tech (MET 1111 - 3 credit hours)** – *must be enrolled in the Mechatronics program*
- **CCP Principles of Engineering (MET 1241 - 2 credit hours)** – *must be enrolled in the Mechatronics program*
- **CCP Robotics in Computer Integrated Manufacturing Systems (EGR 1128 - 3 credit hours)** – *must be enrolled in the Mechatronics program*
- **CCP AC Circuits (EET 1155 - 3 credit hours)** – *must be enrolled in the Mechatronics program*
- **CCP Digital Technology (EET 1198 - 2 credit hours)** – *must be enrolled in the Mechatronics program*
- **CCP Software Tools for Engineering ((MET 1161 - 1 credit hour)** – *must be enrolled in the Mechatronics program*
- **CCP Engineering Technology Professional Practice (MET 2281 - 3 credit hours)** – *must be enrolled in the Mechatronics program*
- **CCP Automation & Control Capstone (EGR 2278 - 3 credit hours)** – *must be enrolled in the Mechatronics program*
- **CCP Statics (MET 2201 - 3 credit hours)** – *must be enrolled in the Mechatronics program*
- **CCP Policing (CJS 1125 – 3 credit hours)** – *must be enrolled in the Criminal Justice Program*

2024-25 Cincinnati State CCP Career Tech Course Offerings

- **CCP Information Technology Concepts (IT-105-400 3 credit hours)** – *must be enrolled in specific Information Technology program*
- **CCP Computer Virtualization (NETA-120-ZBT 3 credit hours)** - *must be enrolled in specific Information Technology program*
- **CCP Networking Essentials (NETA-115-ZBT 3 credit hours)** - *must be enrolled in specific Information Technology program*
- **CCP Operating Systems Admin 1 (IT-115-ZBT 3 credit hours)** - *must be enrolled in specific Information Technology program*
- **CCP Operating Systems Admin 2 (IT-116-ZBT 3 credit hours)** - *must be enrolled in specific Information Technology program*

CCP ACADEMIC COURSE OFFERINGS

2024-25 Sinclair Community CCP Course Offerings

- **CCP English Composition I (ENG 1101 - 3 credit hours)**
- **CCP English Composition II (ENG 1201 – 3 credit hours)** *Prereq: ENG 1101*
- **CCP General Psychology (PSY 1100 – 3 credit hours)**

2024-25 Cincinnati State CCP Course Offerings

- **CCP College Algebra (MTH 151 – 4 credit hours)**
- **CCP College Trigonometry (MTH 152 – 4 credit hours)** *Prereq: MTH 151*
- **CCP College Calculus (MTH 251 – 5 credit hours)** *Prereq: MTH 151/152*
- **CCP College Calculus II (MTH 252 – 5 credit hours)** *Prereq: MTH 251*
- **CCP Physics (PHY 151 – 4 credit hours)** *Prereq: MTH 124 or equivalent*

2024-25 Hocking College CCP Course Offerings

- **CCP Speech Communication (COMM 1130 – 3 credit hours)**